

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 12 September 2011 at 6.30 pm

PRESENT: Councillor B Bacon (Mayor), and Councillors Mrs J A Allsopp, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, I M Eadie, Mrs J M Eagland, T V Finn, M J Fryers (Snr), M J Fryers (Jnr), C Greatorex, Mrs J A Greaves, P L Hitchman, I A Jackson, D Smedley, A F Smith, C J Spruce, M A Warfield and J N Wilks.

APOLOGIES: Councillors R J Awty, Mrs N Bacon, J R Bayliss, Mrs M G Boyle, Mrs S A James, Mrs S E Strachan, T J Thomas and A D Thompson.

40 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including a sponsored walk from Pets at Home on 28 August; and the 70th Anniversary ATC Parade and Cathedral Service followed by the salute at the Guildhall on 11 September.

41 DECLARATIONS OF INTEREST

None.

42 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 25 July 2011 (27 – 39) be confirmed and signed as a correct record.*

43 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 30 June 2011 and 28 July 2011 be received.*

44 REPORT OF THE MARKET'S OFFICER

Consideration was given to the report of the Market's Officer.

RESOLVED: *That the Markets Officer be thanked for her report and the report be received.*

45 FREEDOM OF THE CITY – JOINT MEDICAL COMMAND, WHITTINGTON BARRACKS

Consideration was given to the agenda report which explained that the Barracks were being developed as the home of the "Joint Medical Command", the single base for medical training for the Army, Navy and RAF following the relocation of the Army Training Regiment.

Previous military units based at Whittington Barracks had been granted the Freedom of the City and in view of the long association of the Barracks with Lichfield it was proposed that the Freedom of the City be granted to the "Joint Medical Command". It was noted that this would require a Special Meeting of the Council to approve the grant of the Freedom, and that this would be arranged during 2012.

RESOLVED: *That the Council confirm its intention to grant a Freedom of the City to the Joint Medical Command, Whittington Barracks, and that necessary arrangements be made for the formal grant of the Freedom and presentation of the Freedom scroll.*

46 CONTRACT FOR ERECTION, DISMANTLING AND STORAGE OF MARKET STALLS

The Council considered the agenda report which explained that the present contract would expire on 31 December 2011 and suggested that the work be re-tendered as a five year fixed-term contract with annual increases (or decreases) linked to the change in the Retail Price Index.

RESOLVED: That the Contract for erection, dismantling and storage of Market stalls be put out to tender based on a five-year fixed term period.

47 TENDER OPENING COMMITTEE – TERMS OF REFERENCE

The Council considered the agenda report which outlined the current procedures for accepting tenders, and suggested amendments to improve these procedures.

RESOLVED:

1 That a "Tenders Committee" be established comprising the four members appointed by Council as authorised signatories to the Council's accounts, and a member nominated from the main minority political group. In the event of there being an equality of members of minority groups, the minority groups shall decide between them for each Tenders Committee meeting the member who will attend and in default of agreement the minority group member to attend shall be drawn by lot.

2 That the Tenders Committee be given delegated powers to accept the tender that provides the Council with the best combination of price and quality of service, providing that it is within the budget set. In all other cases the tenders shall be submitted to Council for decision with a recommendation from Tenders Committee if considered appropriate.

3 That the Minutes of the Tenders Committee be submitted to Council.

4 That the quorum of the Tenders Committee be not less than two members.

48 FINANCIAL PROGRESS REPORT – 1 APRIL TO 20 AUGUST 2011

RESOLVED: That the Financial Progress Report for the period 1 April to 20 August 2011 be noted.

49 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed for the period 1 July 2011 to 31 July 2011 in the sum of £49,580.77 General Account, and £1,168.22 Imprest Account.

**THERE BEING NO FURTHER BUSINESS THE MAYOR
DECLARED THE MEETING CLOSED AT 6.48PM**