

## **Lichfield City Council**

### **Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 30 November 2015 at 6.30 pm**

**PRESENT:** Councillors A Smith (Mayor), Mrs J Allsopp, R Awty, B Bacon, Mrs N Bacon, Mrs D Baker, Mrs G Boyle, J Brooks, B Cocksey, Mrs J Eagland, C Greatorex, Mrs J Greaves, P Hitchman, Mrs S James, T Matthews, B McMullan, D Smedley, C Spruce, A Thompson, M Thompson, Mrs L Warfield, M Warfield and R Yardley.

**APOLOGIES:** Councillors Mrs M Bland, D Dundas, D Leytham and Miss J Marks.

### **MEMBERS STOOD IN SILENCE TO PAY THEIR RESPECTS TO THE VICTIMS OF THE TERRORIST ATTACKS IN PARIS ON 13 NOVEMBER 2015**

#### **73 MAYOR'S ANNOUNCEMENTS**

The Mayor reported on the cancellation due to inclement weather of the Christmas Lights switch-on ceremony scheduled for 29 November. Recent civic and other engagements attended included the Remembrance Day Service on Sunday 8 November, the Mayor and Sheriff's Charity Ball on Friday 13 November which raised in excess of £1,500 for the Mayor and Sheriff's Charities; and the Lichfield Competitive Music Festival at the Guildhall on 21 November. George Tole from Christ Church School was named as winner of the Mayor and Sheriff's Christmas card design competition.

#### **74 DECLARATIONS OF INTEREST**

Councillors Mrs J Allsopp, Mrs S James and R Yardley declared an interest under Appendix B of the City Council's Code of Conduct in respect of agenda item 14, Boley Park Community Hall. Councillors Mrs D Baker, I Eadie and A Smith declared an interest under Appendix B of the City Council's Code of Conduct in respect of agenda item 15, Darwin Hall Solar Panels

#### **75 COUNCIL MINUTES**

**RESOLVED:** *That the Minutes of the meeting of the City Council held on 19 October 2015 (Nos 59-72) be confirmed as a correct record.*

#### **76 PLANNING COMMITTEE**

**RESOLVED:** *That the Minutes of the Planning Committee meeting held on 8 October 2015 (Nos 40-46) be received.*

#### **77 OFFICERS' REPORT**

Councillor C Spruce commended officers for a clear and concise report and offered particular thanks to Kate Durrant, the former Civic Officer who left the City Council in November. Councillor C Greatorex drew the Council's attention to the Visit Lichfield ghost tours at the Guildhall and the City Council's approach to Pedlars in the Market Square, citing these as fine examples of the City and District Councils working together.

**RESOLVED:** *That the Report as contained in Agenda Appendix 1 be received, and that officers be commended for their thorough and informative report.*

#### **78 TWINNING WEEKEND 2017**

The Council noted the Town Clerk's agenda report explaining the arrangements for the next scheduled official twinning weekend, the dates for which had now been confirmed by the Mayor of Sainte Foy-lès-Lyon as hosts as 7 – 8 October 2017. A delegation of up to 80 guests would be welcomed from Lichfield.

Members also noted that 2017 will mark the 25<sup>th</sup> anniversary of the twinning arrangement between Lichfield and both its twin towns.

**RESOLVED:** *That the report be noted.*

**79 PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment of accounts be approved and confirmed as listed:*

- a) 1 September 2015 to 30 September 2015 in the sum of £76,221.27 General Account, and £1,670.83 Imprest Account*
- b) 1 October 2015 to 31 October 2015 in the sum of £141,877.96 General Account and £660.15 Imprest Account.*

**80 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** *That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

**81 STAFFING COMMITTEE**

**RESOLVED:** *That the minutes and recommendations contained in the minutes of the Staffing Committee meeting held on 12 November 2015 be adopted.*

**82 ELECTRONIC PAYMENTS**

The Council considered the Town Clerk's confidential report and recommendations on the introduction of new systems to allow face to face or telephone card payments to the Council.

**RESOLVED:**

- 1. That the City Council pursue an application with Sage Pay to provide it's face to face and telephone card payment system.*
- 2. That the City Council purchase three card machines:- one desktop device and two GPRS mobile devices.*

**83 BOLEY PARK COMMUNITY HALL**

The Council considered the Town Clerk's confidential report on Boley Park Community Hall.

**RESOLVED:** *That the report be noted.*

**84 DARWIN HALL SOLAR PANELS**

The Council considered the Town Clerk's confidential report concerning a proposal by Darwin Hall Community Association for the installation of solar panels across the south-east facing roof aspect of the Hall.

**RESOLVED:**

- 1. That permission be granted to install solar panels to the roof as per the specification submitted. The hall management to be responsible for all installation and ongoing maintenance costs of the panels and also for all repair and maintenance works to the fabric of the building resulting from the panels. In the event of them being removed all costs to be borne by the management committee to return all areas as built.*
- 2. That the Council will make no contribution to the installation of the panels.*

**85 Living Wage**

The Council considered the Town Clerk's confidential report relating to the Living Wage.

**RESOLVED:** *That further work be undertaken to calculate the likely impact of various scenarios of moving lower paid staff some way towards the "Living Wage" for consideration during the budget setting process for 2016/17.*

**THERE BEING NO FURTHER BUSINESS  
THE MAYOR DECLARED THE MEETING CLOSED AT 7.12 PM**

**MAYOR**