

Lichfield City Council

City Council Offices, Donegal House, Bore Street, Lichfield, WS13 6LU

Town Clerk: Christopher Moulton



To: Members of Planning Committee

TB/CF

13 July 2017

Dear Councillor

You are requested to attend a meeting of the **PLANNING COMMITTEE** to be held in Committee Room 1, Guildhall, Lichfield, on **Thursday, 20 July 2017 at 6.30pm** for the transaction of the following business.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tony Briggs'.

Tony Briggs
Deputy Town Clerk

Apologies for absence

AGENDA

1 DECLARATIONS OF INTEREST

2 MINUTES

To confirm as a correct record the Minutes of the Meeting held on 22 June 2017 (**copy attached**).

3 APPEAL NOTICES

An Appeal Notice has been received for Removal of conditions 3, 4, 5 and 6 at Yew Tree Lodge, Chester Close (Application No 16/00806/FUL). The City Council's comment on this application on 11 August 2016 was *"Recommend Refusal; the conditions have been imposed for good reason and should remain in force."*

4 APPEAL DECISIONS (if any)

5 LICENSING APPLICATIONS

To note the schedule of Premises Licence applications registered with Lichfield District Council during the week ending 23 June & 30 June 2017 as listed in **Appendix C attached**.

6 TRAFFIC REGULATION ORDER

Further to Minute No 8 [Planning Meeting dated 22 June 2017], a response was received from Staffordshire County Council regarding the diversion route suggested while the work to the bridge on Ivanhoe Road is being carried out:

"The diversion was supplied by a company called Amberon, a traffic management company. The diversion has to be considered for all traffic which may be using the highways and the most direct route is not suitable for high vehicles. St John Street will be undoubtedly be the route used by 90% who know the area and that is up to individual highway users, unfortunately I believe we cannot take the risk that a high sided vehicle would not blindly take a diversion to a low bridge."

7 CAPPERS LANE

To note correspondence from Tim Heminsley at Staffordshire County Council as follows:

"I have checked with the Council's inspection team and we are still pursuing Severn Trent Water (STW) with regard to the reinstatement of Cappers Lane. To bring you both up-to-date:

- The Council challenged STW over the ride quality of the reinstatement and met with STW representatives onsite.*
- It was agreed that the road surface would be checked and the road surface was found to be within the tolerances allowed.*
- The Council proceeded to take core samples of the road reinstatement, to check the depth of the reinstatement was correct. The Council believe that sections of the reinstatement were shown to be out of specification and not sufficient enough, therefore requiring re-surfacing.*
- STW has been in dispute over the findings however it seems that there might be some movement now in the right direction – I will continue to keep you in the picture.*

If I can just reassure you both that this matter hasn't been dropped and the Council will continue to exhaust every avenue to see what we believe is to be is a deficient trench reinstatement put right."

8 PROHIBITION & RESTRICTION OF WAITING ORDERS

To consider Prohibition and Restriction of Waiting Orders [**Appendix D attached**] for:

- A5192 Eastern Avenue and Vulcan Road
- Beaconfield, Lillington Close, Swinfen Broun Road, Seckham Road

9 HS2

To consider additional information on HS2 which the HS2 Engagement Officer has supplied further to the presentation to members on 22 June. Attached [**Appendix E**] is information on Traffic & Transport Item 14 from the Code of Construction Practice.

- The Code of Construction Practice (99 pages) is available to view and download from:

<https://www.gov.uk/government/publications/environmental-minimum-requirements>

- The relevant Environmental Statements for your area (CFA22 Whittington to Handsacre report is 50 pages and map is 38 pages) can be viewed and downloaded from:

<https://www.gov.uk/government/publications/ses3-and-ap4-es-october-2015-volume-2-community-forum-area-reports-and-map-books>

10 PLANNING APPLICATIONS

- a) To note decisions of Lichfield District Council on Planning Applications as listed in **Appendix B**.
- b) To note correspondence (if any) from Lichfield District Council outlining its reasons for determining applications differently from the recommendations of the City Council.

Correspondence for applications determined differently from the Planning Meeting on 22 June are as follows:

- i) 16/00339/FUL – Well Cottage, St Chads Road – Replacement windows

The proposed replacement windows, by virtue of their design, materials and colour would be unsympathetic to the setting, character and appearance of a Grade II Listed Building and Grade II* Listed Building and therefore considered contrary to Development Management Core Policy 3 (Delivering Sustainable Development), Core Policy 14 (Our Built & Historic Environment), BE1 (High Quality Development), the Historic Environment Supplementary Planning Document contained within the Lichfield District Local Plan Strategy (2015) and Government Guidance contained in the National Planning Policy Framework (2012).

- ii) 17/003990 – 34 Cornfield Drive – Two storey side extension to form entrance hall, garage, bathroom and bedroom

The proposal would by virtue of its design would result in a cramped, poorly designed and incongruous form of development that does not respect the character of the surrounding area. The siting of the proposal in close proximity to the side boundary of the site and a public footpath would therefore be inappropriate to the locality and would conflict with the requirements of Core Policy 3 (Delivery Sustainable Development) and Policy BE1 (High Quality Development) of the Lichfield District Local Plan Strategy (2015) and Government Guidance contained within the National Planning Policy Framework.

- iii) 17/00425/FUL – 73 Borrowcop Lane – Creation of first floor with pitched roof and dormer to front to form 2 bedrooms with en suite

The proposed development, by virtue of its design and massing would result in an over-dominant and incongruous form of development which would detract from the character and appearance of the existing dwelling to the detriment of the streetscene, contrary to Core Policy 3 (Delivering Sustainable Development) and Policy BE1 (High Quality Development) of the Lichfield District Local Plan Strategy 2015; the Sustainable Design Supplementary Planning Document and Government guidance contained in the National Planning Policy Framework.

- c) To submit comments to Lichfield District Council on Planning Applications as listed in **Appendix A** herewith.

11 ANY OTHER URGENT BUSINESS AT THE DISCRETION OF THE CHAIRMAN

* * * * *

PUBLIC PARTICIPATION AT PLANNING COMMITTEE MEETINGS

- 1 The following persons shall be able, on request, to address the Planning Committee concerning any planning application or other item on the Planning Committee agenda:
 - o One applicant (or their nominated agent or representative), and one supporter
 - o One objector, but where there are significant variations in the reasons for objection a second objector may be permitted to speak at the discretion of the Committee Chairman
- 2 Where there are several objectors they will be required to nominate the representatives to speak on their behalf.
- 3 Where there are several supporters they will be required to nominate the representatives to speak on behalf of all of them.
- 4 Persons addressing the Committee shall be allowed no more than **five minutes** to make their address and having done so shall not be permitted to speak again on that item.
- 5 Persons wishing to address the Planning Committee must give advance notice of their intention to speak, and state the planning application, or the agenda item (s) concerned. Notice should be submitted not later than NOON on the day of the meeting in person at the Council Offices at Donegal House, Bore Street, so that the question/statement can be duly receipted.
- 6 The address will be made when the Committee reaches that item on the agenda. The meeting will adjourn to allow the address to be made, and will then recommence for consideration of that item and the content of any address that has been made.
- 7 The Committee may agree to vary the order of the agenda to facilitate the smooth running of the meeting.

LICHFIELD CITY COUNCIL

Minutes of a Meeting of the Planning Committee held in Committee Room 1, Guildhall, Lichfield,
at 6.35pm on Thursday, 22 June 2017

PRESENT: Councillor A Thompson (Chairman), and Councillors Mrs J Allsopp, B Bacon, Mrs N Bacon, Mrs G Boyle, J Brooks, B Cocksey, D Dundas, Mrs J Greaves, D Leytham, Miss J Marks, J McGrath, C Spruce, M Warfield and R Yardley

APOLOGIES: Councillors R Awty, Mrs D Baker, I Eadie, Mrs J Eagland, C Greatorex, P Hitchman, Mrs S James, T Matthews, P Ray, D Smedley, A Smith, and Mrs L Warfield

6 DECLARATIONS OF INTEREST

Those City councillors present who were also members of the District Council's Planning Committee and/or Licensing Committee confirmed that their comments at this meeting were a preliminary view and that they might change their view when they heard all of the evidence at the District Council's Planning Committee and/or Licensing Committee.

Councillors Miss J Marks and R Yardley declared an interest in Application No 17/00728/FUL because the site is visible from their property. Councillor Mrs J Allsopp declared an interest in Application No. 17/00716/FUL because applicant was a friend.

7 MINUTES

RESOLVED: *That the Minutes of the Meeting held on 25 May 2017 be approved as a correct record and signed by the Chairman.*

8 TRAFFIC REGULATION ORDER

Members considered correspondence from Staffordshire Highways regarding temporary traffic regulation orders on Ivanhoe Road.

RESOLVED: *That the temporary traffic regulation order be noted, and that the Town Clerk writes to Staffordshire Highways querying the diversion route suggested.*

9 PLANNING APPLICATIONS

RESOLVED:

- 1 *That the decisions of Lichfield District Council on planning applications as listed on Agenda Appendix 'B' be received and noted.*
- 2 *That recommendations be submitted to Lichfield District Council in respect of planning applications as listed in Appendix 'A'.*

10 CURBOROUGH ROAD

Councillor Mrs G Boyle reiterated previous reports concerning dangerous parking on Curborough Road between the junctions with Dimbles Hill and Leyfields.

RESOLVED: *That the Town Clerk writes to Staffordshire Highways, with a copy to Councillor Natasha Pullen, requesting the installation of double yellow lines to prevent parking on the bend.*

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 7.19 PM

CHAIRMAN

**LICHFIELD CITY COUNCIL
PLANNING APPLICATIONS COMMITTEE**

22 JUNE 2017

LCC comments for submission to Lichfield District Council

App No.	Details	Site	LCC Recommendation
15/01315/FUL	First floor front and single storey side and rear extensions to form bedroom, dining room, WC and lounge	9 Minors Hill	No Objections
17/00097/OUT	Demolition of the existing building and erection of up to 6 no apartments and associated works (outline: access)	The Old Brewery Maltings, Davidson Road	<i>Having considered the amendments proposed members still Recommend Refusal; Demolition of an historic building and residential development in an established commercial area, added to which concerns regarding additional traffic</i>
17/00168/FUL	Single and two storey side extension to form study, entrance hall, dressing room and en suite, and formation of first floor balcony and the erection of 2m high balcony fence	106 Christchurch Lane	No Objections
17/00651/FUL	Replace conservatory with single storey rear extension to form kitchen and breakfast area	8 Balmoral Close	No Objections
17/00654/FUL	Demolition of existing garage and erection of one new two bedroom detached dwelling and associated works	2 Anglesey Road	<i>Recommend Refusal; Overintensive development of the site, out of keeping with the street scene, and dangerous additional vehicular access on the narrow road leading to the Willows Primary School</i>
17/00702/LBC	Various works to listed building (Citygate Lodge) including relocation of staircases	Former Beatrice Court Nursing Home, 36 St John Street	No Objections
17/00707/FUL	Single storey rear extension, alterations and loft conversion with dormer windows to form kitchen, living room and bedrooms and increase size of gable to front (amendment to application No: 16/01268/FUL)	54 Cricket Lane	No Objections
17/00715/FUL	First floor side extension to form bedroom with en suite	8 Epsom Close	No Objections
17/00716/FUL	Single storey extension to front to extend living room	4 Jackson Road	No Objections
17/00726/FUL	Single storey extension to side to form kitchen, dining room and family area	91 Tamworth Road	No Objections
17/00728/FUL	Two storey side extension to form entrance hall, bathroom and bedroom (resubmission of application 17/00390/FUL)	34 Cornfield Drive	No Objections
17/00739/FUL	Garage conversion with new bay window, ground floor rear extension to form boot room and first floor extension to provide fourth bedroom and ensuite bathroom	16 Baskeyfield Close	No Objections
17/00744/FUL	Single storey extension to front to form porch, single storey extension to rear to form family room, dining room and master bedroom	5 Longbridge Road	No Objections

**LICHFIELD CITY COUNCIL
PLANNING APPLICATIONS COMMITTEE**

22 JUNE 2017

LCC comments for submission to Lichfield District Council

App No.	Details	Site	LCC Recommendation
17/00757/FUL	Installation of timber boards to cover existing steel fencing on eastern boundary	Lichfield Cathedral School, The Palace, The Close	No Objections
17/00769/FUL	Single storey rear extension into courtyard to form dining room	West Barn, Deanslade Farm, Claypit Lane	No Objections
17/00770/FUL	Single storey front and rear extensions to form kitchen, dining room, sitting room and porch to front and alterations to windows	11 The Parchments	No Objections
17/00785/FUL	Conversion of garage to form bedroom, new porch to front and replace flat roofs with pitched roofs	164 Upper St John Street	No Objections, but regret that although the application form states that the work has not started in fact the work is already underway
17/00790/COU	Change of use from Gymnasium (D2) to Wholesale Garden Centre (A1)	Urban Fitness Group Ltd, Unit 7 Shires Industrial Estate, Essington Close	No Objections
17/00798/LBC	Works to listed building to allow the installation of a boiler flue through slate roof and associated works	6 Vicars Close	No Objections, subject to approval from the Conservation Officer
17/00799/LBC	Works to listed building to allow the installation of a boiler flue through plain tile roof and associated works	11 Vicars Close	No Objections, subject to approval from the Conservation Officer
17/00800/LBC	Works to listed building to allow the installation of a boiler flue through roof and associated works	7 The Close	No Objections, subject to approval from the Conservation Officer
17/00801/LBC	Works to listed building to allow the replacement of boiler flue and associated works	10 The Close	No Objections, subject to approval from the Conservation Officer
17/00805/FUL	Two storey extension to side to form store at ground floor level and 1 no bedroom and bathroom at first floor level; single storey extension to rear to extend kitchen, dining room and sitting area; new pitched roof to replace flat roof of front canopy	23 Lewis Close	No Objections
17/00816/COU	Change of use from tool hire (A1 Use Class) to vehicle service and repair, MOT Test Station and tyre fitting (B2 Use Class)	HSS Hire Group Plc, Station Road	No Objections
17/00820/FUL	First floor extension to side to form 1 no bedroom and extend existing bedroom; re-roofing of retained ground floor side extension	52 Pentire Road	No Objections
17/00505/LBC 17/00506/ADV	Replacement non-illuminated fascia sign to front of shop	St Giles Bookshop, 22 Market Street	SAC
17/00777/LBC	Installation of a Footfall Counter to the front facing exterior wall of The Scales Public House	The Scales, 24 Market Street	No Objections
17/00818/FUL	First floor rear extension to form bedroom and bathroom	29 Cherry Orchard	No Objections

**LICHFIELD CITY COUNCIL
PLANNING APPLICATIONS COMMITTEE**

22 JUNE 2017

LCC comments for submission to Lichfield District Council

App No.	Details	Site	LCC Recommendation
17/00830/FUL	Two storey side extension to form utility, lounge and bedroom with en suite including new dormer windows to front (resubmission of 17/00194/FUL)	3A Tamworth Road	<i>No Objections</i>
17/00838/FUL	Single storey rear extension to form garden room	16 Saddlers Close	<i>No Objections</i>
17/00842/FUL	Single storey extension to rear to extend lounge, kitchen and breakfast area	124 Weston Road	<i>No Objections</i>
17/00855/FUL	Two storey front extension, refurbishment, new pitched roof with dormer window to rear forming sunspace and bedroom with en suite and installation of external insulation with new brick skin with associated works	23 The Leasowe	<i>No Objections</i>
17/00858/FUL	Single storey rear and first floor rear extensions to form living room, dining room, kitchen and bedrooms with en suite (resubmission of application 17/00160/FUL)	87 Walsall Road	<i>No Objections</i>

LICHFIELD DISTRICT COUNCIL

Democratic & Legal Services

Club Premises Certificates/Premises Licences

LICENSING ACT APPLICATIONS REGISTERED DURING THE WEEK ENDING 23/6/17

Application Number	Name & Address of Applicant.	Premises Address	Summary of Activities.	Date app received	Reps to be rec by
09/00150/LA PREN	B&M Retail Limited	B&M 25-27 Market Street Lichfield WS13 6LD	Application to Vary the Designated Premises Supervisor – from Martin Chadbourne to Matthew Macneill, with immediate effect.	23.06.17	

LICENSING ACT APPLICATIONS REGISTERED DURING THE WEEK ENDING 30/6/17

Application Number	Name & Address of Applicant.	Premises Address	Summary of Activities.	Date app received	Reps to be rec by
05/00459/LA PREV	Spirit Pub Company (Leased) Ltd	Pig & Truffle 20 Tamworth Street Lichfield WS13 6JJ	Variation of designated premises supervisor from Marion Richardson to Vivien Johnson with immediate effect.	28.6.17	
08/00190/LA PREN	Crown at Lichfield Limited	Crown 12-14 Tamworth St Lichfield WS13 6JJ	Application to Vary the Designated Premises Supervisor – from John Joseph Gary McDonnell to Catherine Anne Mottram, with immediate effect.	29.06.17	
08/00128/LA PREV	Lichfield City Council	Guildhall Bore Street Lichfield WS13 6LU	Application to Vary the Designated Premises Supervisor – from Christopher Mark Moulton to Henry Roche, with immediate effect.	30.6.17	

**STAFFORDSHIRE COUNTY COUNCIL
ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004**

**The Staffordshire County Council (Lichfield) (Prohibition and Restriction of Waiting
and Loading and Parking Places) Order No 1/2009 (Amendment)
No. 31/20xx**

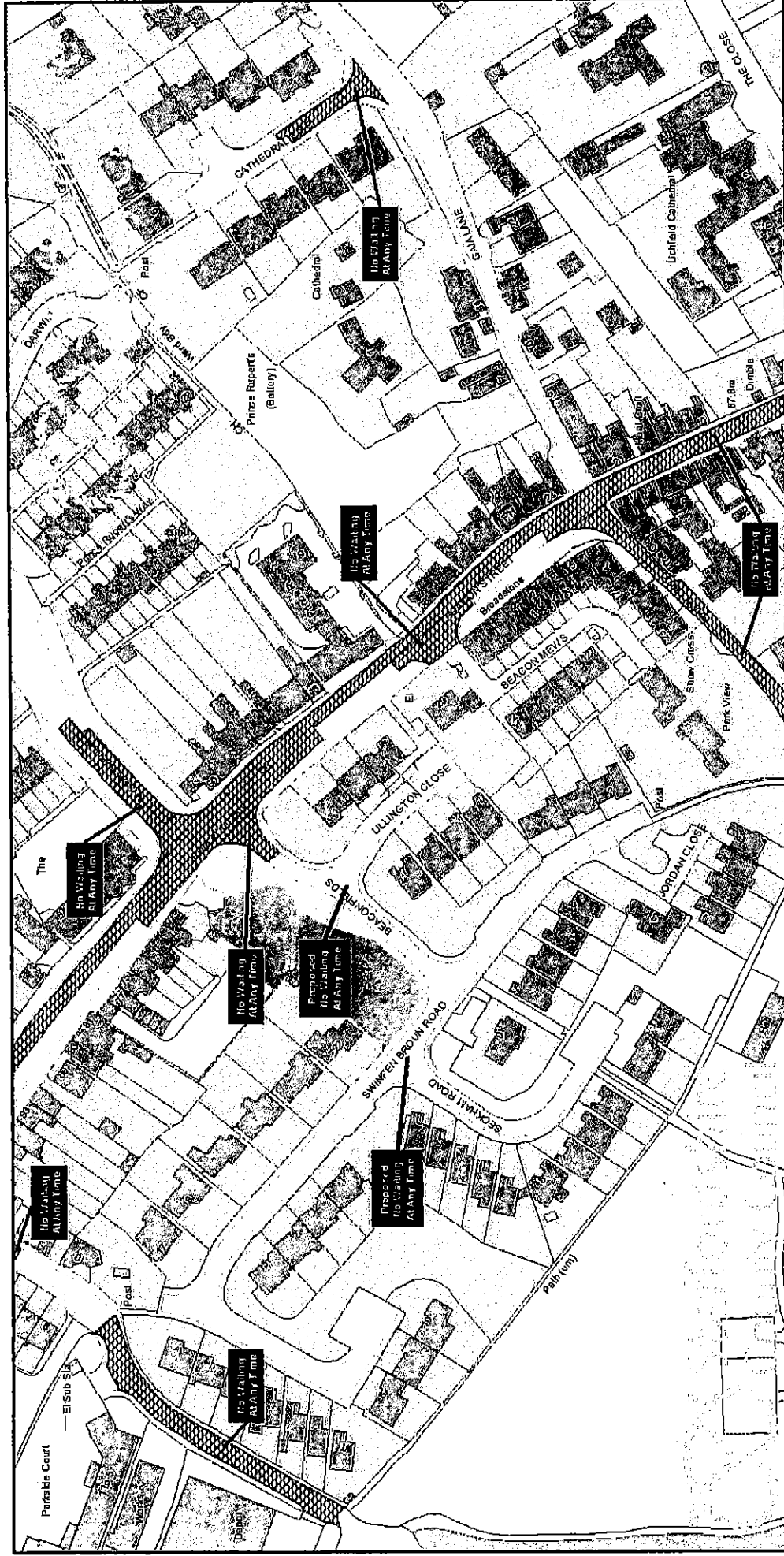
1. Staffordshire County Council propose to make a Traffic Order under Sections 1, 2, 4, 32, 35, 45, 46, 47, 49, 53, 124 (1)(d) of the Road Traffic Regulation Act 1984, and the Traffic Management Act 2004 which will prevent you from parking your vehicle at any time on:

Beaconfield, Lillington Close, Swinfen Broun Road, Seckham Road (Lichfield)

2. Full details of these proposals are in the draft Order which, together with a plan showing the roads involved and a statement of the County Council's reasons for proposing to make the Order, may be examined during normal office hours at the office of the Director for Economy, Infrastructure and Skills, 1 Staffordshire Place, Tipping Street, Stafford, ST16 2DH and during normal opening hours at Lichfield Library, The Friary, Lichfield, Staffordshire or via the internet at www.staffordshire.gov.uk/trafficregulationorders
3. If you wish to object to the proposed Order you should send the grounds of your objection in writing to: Regulation & Governance, Highways, 2 Staffordshire Place, Tipping Street, Stafford, ST16 2DH or via e-mail to: trafficregulationorderobjections@staffordshire.gov.uk not later than 03 August 2017 quoting reference HoCPS/TM/TR7/17.

Date 13 July 2017

John Tradewell, Director for Strategy, Governance and Change,
2 Staffordshire Place, Tipping Street, Stafford, ST16 2DH



Highways and Built County
Staffordshire County Council
2 Staffordshire Place
Stafford
ST16 2DH

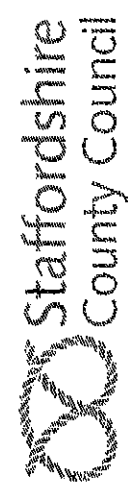
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**Staffordshire County Council (Lichfield)
(Prohibition and Restriction of Waiting and
Loading and Parking Places)**

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**STAFFORDSHIRE COUNTY COUNCIL
ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004**

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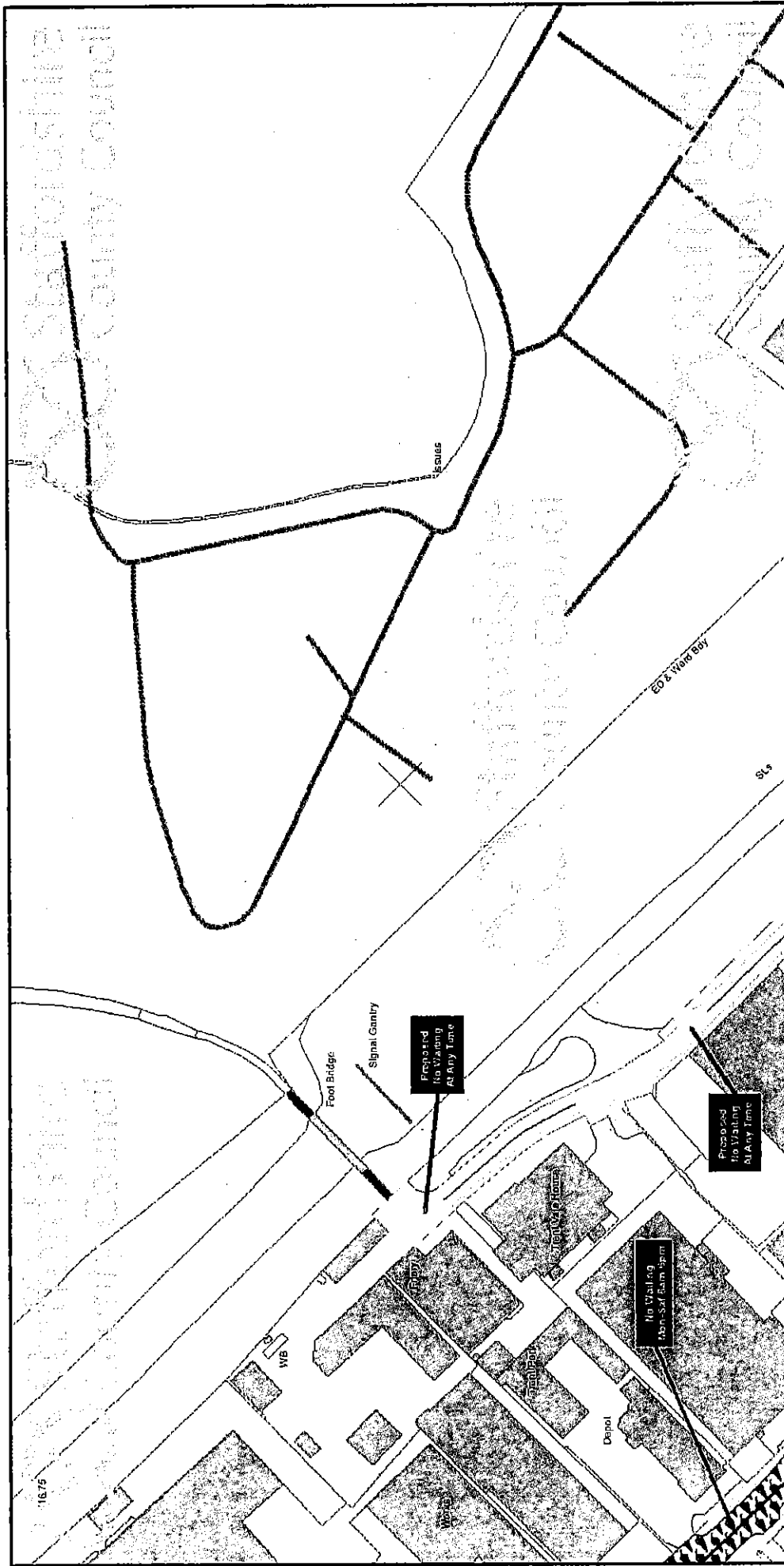
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Date 13 July 2017

John Tradewell, Director for Strategy, Governance and Change,
2 Staffordshire Place, Tipping Street, Stafford, ST16 2DH



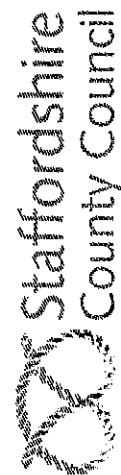
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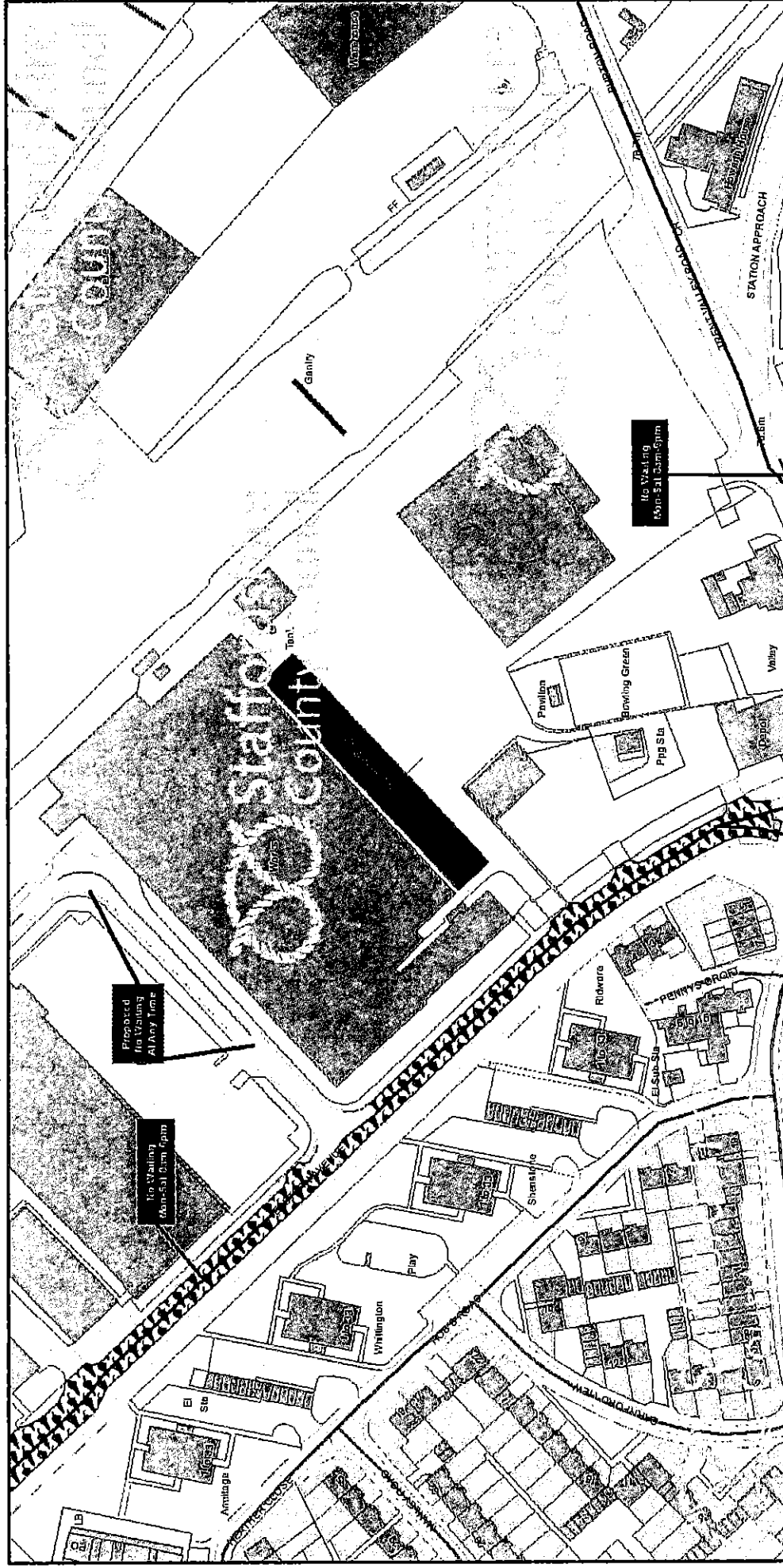
Staffordshire County Council (Lichfield) (Prohibition and Restriction of Waiting and Loading and Parking Places)

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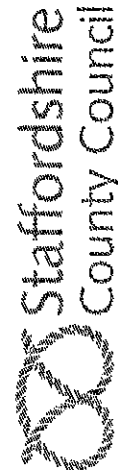
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14 Traffic and transport

14.1 Traffic management – general provisions

- 14.1.1** During construction works, the nominated undertaker will require that the impacts from construction traffic on the local community (including all local residents and businesses and their customers, visitors to the area, and users of the surrounding transport network) be minimised by its contractors where reasonably practicable.
- 14.1.2** The nominated undertaker will require that public access is maintained, where reasonably practicable, and appropriate measures will be implemented to ensure that the local community, economy and transport networks can continue to operate effectively. Where this is not reasonably practicable, alternative measures shall be identified to maintain continual public access, especially for pedestrians and cyclists, to routes in the vicinity of the construction sites and discussed at the relevant local traffic liaison group meetings where appropriate. The impact of road-based construction traffic will be reduced by implementing and monitoring clear controls on vehicle types, hours of site operation, parking and routes for large goods vehicles.

14.2 Measures to reduce potential transport impacts during construction

- 14.2.1** Route-wide, local area and site-specific traffic management measures will be implemented during the construction of the project on or adjacent to public roads, bridleways, footpaths and other public rights of way (PRoW) affected by Phase One of HS2 as necessary.

Traffic and transport management – route-wide measures

- 14.2.2** Generic measures, which will apply route-wide, will be discussed in advance with the local highway authorities and any other appropriate authorities. Prior to the commencement of the works, the nominated undertaker will ensure that a route-wide traffic management plan (RTMP) will be produced in consultation with the highway and traffic authorities, the emergency services and other relevant key stakeholders. The RTMP will include, as appropriate:
- measures to ensure that the timely maintenance and condition of public roads, cycleways and PRoW do not deteriorate due to use by the construction traffic, including monitoring arrangements with local highway authorities;
 - measures which may include engagement with vulnerable road users (pedestrians, motorcyclists, cyclists, equestrians), to provide for road safety for all modes for the public and construction staff during traffic management works and temporary traffic control measures;
 - contractor quality plans for management of construction vehicles through the supply chain;
 - contractor implementation of driver training programmes relevant to their

specific environment (e.g. to protect pedestrians and non-motorised traffic);

- vehicle safety measures including signage, mirrors, prevention of under-running and use of technology to remove blind spots according to vehicle size;
- a process of submission and, as necessary, approval of site-specific traffic management measures;
- procedures to be followed for the temporary or permanent closure or diversion of roads, PRow or accesses;
- procedures to be followed to obtain consent to work on or over railways, highways and canals;
- measures for highway reinstatement;
- arrangements for liaison with the relevant highway authorities and emergency services (including air ambulances) and protecting corridors for emergency vehicles;
- procedures to address any highway incidents or vehicle breakdowns relating to construction traffic, especially at peak times;
- emergency access protocols;
- monitoring requirements;
- lorry route-signing strategy;
- means of monitoring lorry use and any routes prohibited from use;
- dealing with large goods vehicles and abnormal loads;
- clear identification for construction heavy goods vehicles under the lead contractors' control;
- introduction of a GPS vehicle location and tracking system for tipper lorries within the lead contractors' control to be used for the movement of materials and waste in bulk, and/or appropriate tracking solutions for the measurement of HS2-related traffic flows;
- monitoring for deviation from authorised routes; and
- controls on reversing alarms.

14.2.3 Other measures to manage construction traffic on a route-wide basis will include, as appropriate and where reasonably practicable, the use of rail or water transport for movement of materials and waste in bulk.

Transport and traffic management – local area measures

14.2.4 Prior to the commencement of the works, the nominated undertaker will require that local traffic management plans (LTMPs) will be produced in consultation with

the highway and traffic authorities, the emergency services and other relevant key stakeholders.

The LTMP(s) will include, as appropriate:

- permitted access routes and accesses for construction traffic;
- site boundaries and the main access/egress points for worksites and compounds;
- temporary and permanent closures and diversions of highways and other PRow;
- a list of roads which may be used by construction traffic in the vicinity of the site, including any restrictions to construction traffic on these routes, such as the avoidance of large goods vehicles operating adjacent to schools during drop-off and pick-up periods and any commitments set out in the *HS2 Register of Undertakings and Assurances*;
- phasing of works;
- the proposed traffic management strategy;
- other measures which will affect the highway, such as lorry holding areas;
- regular operation of traffic liaison groups with key stakeholders to ensure that programmes of HS2 works are shared, which will assist the highway authorities to carry out their network management duties, traffic liaison groups will consider appropriate engagement with local communities directly affected by site-specific traffic management plans on a case-by-case basis; and
- a register of applications for consents associated with temporary traffic management measures.

14.2.5 In relation to lorry management, LTMPs will include details of the following, where appropriate:

- timing of site operations and timing of traffic movements;
- local routes to be used by lorries generated by construction activity;
- lorry holding areas;
- lorry holding areas on- or off-highway, how they will be laid out and operated; and
- weighbridge(s) at a suitable location(s) on site to monitor compliance with vehicle weight restrictions.

14.2.6 Lorry routes will be set out in the LTMPs and, as set out in the Planning Memorandum, the nominated undertaker will have forward discussions, where reasonably practicable, on lorry route applications prior to submission. The nominated undertaker will use all reasonable endeavours to incorporate reasonable views of the local highway authority.

Traffic and transport management – site-specific measures

- Site-specific traffic management measures may include temporary interference to carriageways, footway, cycleways, verges, public paths and other PRow, such as bridleways and their respective users. Site-specific traffic management measures will include the following, as appropriate:
- details about specific traffic management, within site-specific plans;
- road traffic management layouts and signage, including for works necessary for site access for construction traffic, which will be subject to consultation with the relevant highway authority;
- the design of site access from the highway to ensure that vehicles enter and exit sites in forward gear as far as reasonably practicable, alternative arrangements will be outlined in the RTMP;
- installation of appropriate signage indicating all temporary and permanent diversions of PRow;
- measures to minimise impact on highway users;
- measures to be implemented to reduce construction traffic impacts, or impacts associated with parking on residential streets;
- retaining access for cyclists and pedestrians, where safe and appropriate;
- requirements relating to the movement of farm animals where farm accesses are affected;
- timing of traffic management operations, if their scope can be undertaken during off-peak, night or weekend working;
- parking controls;
- use of internal haul routes for construction vehicles to minimise the need to use public roads;
- measures to ensure that construction vehicles do not cause damage to highways, and measures to ensure that any damage to grass verges is repaired and reinstated;
- requirements relating to the movement of traffic from business and commercial operators of road vehicles, including goods vehicles;
- on-site speed limits and controls to reduce environmental impacts to nearby receptors and consideration of temporary reduced speed limits around worksites;
- co-ordination with utility companies and service diversions; and
- winter maintenance plans (e.g. salt or gritting), which will complement those of the relevant highway authority.

- 14.2.7 Where reasonably practicable and necessary, site-specific measures will be discussed with highway authorities and the emergency services and via local meetings, prior to any formal submissions required by the Act or non-disapplied highways legislation.

Road cleanliness

- 14.2.8 All reasonably practicable measures will be put in place to avoid/limit and mitigate the deposition of mud and other debris on the highway. These measures will have regard to the nature and use of the site(s) in question, and will include:

- hardstanding at the access and egress points will be cleaned at appropriate intervals;
- vehicle wash-down points to clean vehicle wheels at each exit point on to the highway;
- the correct loading of vehicles and sheeting of loads where necessary to avoid spillage during their journeys;
- appropriate wheel-cleaning measures will be employed to prevent the transfer and accumulation of mud and other granular deposits on the public highway;
- the use of mechanical road sweepers combined with water sprays for the suppression of dust to clean hardstandings, roads and footpaths in the vicinity of the site;
- measures to avoid water run-off on to the adjacent highway (footways or carriageways), including avoiding ponding adjacent to hoardings on the carriageway;
- ensure that no material is deposited on to the public highway which will affect drainage interceptors, etc.; and
- the flushing of gullies in the vicinity of the site.

- 14.2.9 For works which are being undertaken on the highway and which are not protected by secure temporary-type fencing or hoarding, the site is to be left in a tidy condition at the completion of each day's work. All surplus materials arising from the works will be cleared from the highway, leaving it in a clean and tidy condition in accordance with the reasonable requirements of the highway authority.

14.3 Workforce travel plans

- 14.3.1 Construction workforce travel plans will be prepared by the lead contractors, through engagement with the relevant highways authority, with the aim of encouraging the use of sustainable modes of transport to reduce the impact of workforce travel on local residents and businesses.
- 14.3.2 Objectives to support these aims will include:
- effective management of construction worker traffic to minimise damage to the environment, impact on the surrounding road network, danger to road

users and disturbance to neighbouring properties; and

- the introduction of measures to reduce single-occupancy car journeys by staff working on construction sites through the encouragement of car sharing, use of available public transport, cycling and walking to work where reasonably practicable.

14.3.3 Construction workforce travel plans will be required to set out proposals for site access for all workers and site staff, taking into account the availability of public transport routes and facilities for cycling and walking according to anticipated demands. Where appropriate, plans will include secure sheltered cycle parking and safe access to welfare facilities for workforce and visitors, including layouts for visitor and any worker parking. These plans will include:

- identification of a travel plan co-ordinator and a description of their responsibilities;
- key issues to consider for each compound/construction site or group of sites;
- site activities and surrounding transport network, including relevant context plans;
- anticipated workforce trip generation and how it may change during the construction process;
- travel mitigation measures that will be introduced to reduce the impact of the construction workforce on the transport network and services;
- measures to control on-site parking provision and promoting travel by public transport where available – within urban areas with good public transport provision, only operational parking will be provided;
- targets to reduce individual car journeys by the construction workforce;
- methods for surveying workforce travel patterns;
- the process for monitoring and reviewing the construction workforce travel plan; and
- proposals for transport of construction workforce and measures to ensure safe access to and from site.

14.3.4 Regular workforce travel surveys will be undertaken and the results shared with the relevant stakeholders.

14.4 Monitoring

14.4.1 The nominated undertaker will require its contractors to undertake such monitoring as is necessary to ensure compliance with the requirements of this CoCP, and this will include the maintenance of records of traffic management measures. The monitoring programme, the approach to regular consultation with highway authorities and emergency services and the control processes will be set out in the lead contractors' EMSs.

LICHFIELD CITY COUNCIL - PLANNING APPLICATIONS COMMITTEE

20 JULY 2017

LDC Decisions on Planning Applications

App No.	LCC PAC Date	Details	Site	LCC Approve /Refuse	LDC Approve /Refuse
16/01094/FUL M	16/03/17	Erection of 71 bedroom care home with associated parking and works	Land adjacent to Friary Grange Sports Centre, Eastern Avenue	REFUSE	REFUSE
17/00097/OUT	16/03/17	Demolition of the existing building and erection of up to 6 no apartments and associated works (outline: access)	Meehan & Welbourn Ltd, The Old Brewery Maltings, Davidson Road	REFUSE	APPROVE
17/00166/LBC	25/05/17	Works to listed building to allow installation of a tanking system and submerged pump located in the basement, including a surface based mesh system. Re-decoration of affected areas with a breathable lime base paint	34 Beacon Street	APPROVE	APPROVE
17/00233/FUL	16/03/17	Demolish existing conservatory and form two storey extension to side with single storey oak framed breakfast room	Holly Cottage, 14 Townfields	APPROVE	APPROVE
17/00295/FUL	05/04/17	Installation of a 3G artificial grass pitch (AGP), and erection of 5.0m and 4.0m high fencing/ball stop netting, 1.2m high pitch perimeter barrier, creation of hardstanding and installation of maintenance/sports equipment storage container with associated works and facilities	Lichfield City Football Club, Brownsfield Road	APPROVE	APPROVE
17/00363/FUL	25/05/17	Retention of existing boundary wall and access	19 Nether Beacon	APPROVE	REFUSE
17/00506/ADV 15/00507/LBC	22/06/17	Replacement non-illuminated fascia sign to front of shop	St Giles Bookshop, 22 Market Street	SAC	APPROVE
17/00535/ADV	04/05/17	Installation of 3 non illuminated signs including fascia and projecting	Colin Lee Opticians Ltd, 33 Market Street	SAC	APPROVE
17/00584/FUL	25/05/17	Demolition of existing single storey rear extension to be replaced with a rear two storey extension and ground floor rear extension	46 Scotch Orchard	CONCERNS	APPROVE
17/00602/FUL	25/05/17	Single storey extension to side to form garage, hobbies room and WC, with single storey extension to front to form porch	75 Field Road	APPROVE	APPROVE
17/00614/ADV	25/05/17	Installation of 3 no non-illuminated fascia signs	City Plumbing Supplies, Birmingham Road	APPROVE	APPROVE

AGENDA APPENDIX B

LICHFIELD CITY COUNCIL - PLANNING APPLICATIONS COMMITTEE

20 JULY 2017

LDC Decisions on Planning Applications

App No.	LCC PAC Date	Details	Site	LCC Approve /Refuse	LDC Approve /Refuse
17/00621/FUL	25/05/17	Single storey extension to rear to extend garden room	49 Trent Valley Road	APPROVE	APPROVE
17/00641/FUL	25/05/17	Replacement of floor to ceiling window with fire doors and brickwork/plaster above	Life Church Lichfield, Netherstowe	APPROVE	APPROVE
17/00656/FUL	25/05/17	One and a half storey extension to rear to form kitchen/dining area, replacing existing conservatory to rear	83 Walsall Road	APPROVE	APPROVE
17/00675/FUL	25/05/17	Erection of 6 no two bedroom residential apartments and 1 no office/retail unit	St John Street Garage, Davidson Road	APPROVE	APPROVE
17/00703/FUL	25/05/17	Single storey rear extension to form orangery	17 Ormonds Close	APPROVE	APPROVE
17/00716/FUL	22/06/17	Single storey extension to front to extend living room	4 Jackson Road	APPROVE	APPROVE

LICHFIELD CITY COUNCIL - PLANNING APPLICATIONS COMMITTEE

20 JULY 2017

Applications for submission of comments to Lichfield District Council

App No.	Amend No.	Ward	Details	Site	LCC Recommendation
17/00690/FUL		St John's	Demolition of outbuildings and erection of a detached three bedroom dwelling and associated works	18 London Road	
17/00772/OUT M		Boley Park	Demolition of existing buildings; erection of 6 no two bedroom and 8 no three bedroom dwellings and associated works (outline: access)	Lichfield Health & Fitness Ltd, Lorne House, Rotten Row	
17/00862/COU 17/00863/LBC		Stowe	Change of use to bakery and café (A1 & A3) and associated works including installation of ventilation system	Former Dixons Estate Agents, 19 Bore Street	
17/00864/FUL		Chadsmead	Erection of 2 no three bedroom dwellings with detached garage and associated works	22 Gaiafields Road	
17/00901/FUL		Stowe	Single storey side extension to form kitchen and dining room	Honey Cottage, Netherstowe	
17/00909/FUL		Chadsmead	Retention of existing boundary wall and access	19 Nether Beacon	
17/00912/FUL		St John's	Single storey extension to front porch to form WC; single storey extension to rear to extend kitchen; first floor extension to side to form bathroom; conversion of 2nd garage to utility room and associated works	6 Borrowcop Lane	