

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 4 December 2017 at 6.30 pm

PRESENT: Councillors Mrs J Greaves (Mayor), R Awty, B Bacon, Mrs N Bacon, Mrs D Baker, Mrs G Boyle, J Brooks, B Cocksey, Mrs J Eagland, P Hitchman, D Leytham, T Matthews, B McMullan, D Smedley, A Smith, C Spruce, A Thompson and M Warfield

APOLOGIES: Councillors Mrs J Allsopp, D Dundas, I Eadie, C Greatorex, Mrs S James, Miss J Marks, Mrs L Warfield, P Ray and R Yardley

66 MAYOR'S ANNOUNCEMENTS

The Mayor offered congratulations to the Deputy Town Clerk on her appointment and then reported on a number of recent civic and other engagements attended including; the Poppy appeal launch, Remembrance Sunday, the Charity Ball and Christmas Lights Switch On.

67 DECLARATIONS OF INTEREST

Councillors D Smedley and C Spruce declared an interest under item 11, Guildroom Hire by Lichfield Rotary Club for Stroke Awareness Day in May 2018 as they are both members of Lichfield Rotary Club.

68 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Council Meeting held on 23 October 2017 (Nos 47-65) be confirmed and signed as a correct record.*

69 PLANNING COMMITTEE

RESOLVED: *That the Minutes of the Planning Committee meeting held on 11 October 2017 be received.*

70 OFFICERS' REPORT

The Mayor took each item from the Officers' Report in turn. Councillor A Thompson stated that the delegation from Lichfield received an excellent tour of the Johnson House in London when they visited on 20 November. Councillor Spruce added that they had received a warm welcome from the Curator, Celine Lupp McDaid and he would highly recommend the exhibition. Councillor R Awty noted the number of outreach projects the Samuel Johnson Birthplace Museum is involved in and thanked the Museum and Heritage Officer and attendants for their efforts.

Councillor A Thompson congratulated all those involved with the Christmas lights switch on. Councillor J Eagland stated that the event was a huge success and the City should be very proud.

RESOLVED: *That the Report as contained in Agenda Appendix 1 be received, and that officers be commended for their informative report.*

71 STOWE WARD VACANCY

RESOLVED: *That the report be noted.*

72 REPRESENTATION ON OUTSIDE BODIES

Members considered the Town Clerk's report on the current vacancies on Michael Lowes and Associated Charities, Lichfield Arts and LCC Audit Committee.

RESOLVED: *That Councillor M Warfield be appointed as trustee of Michael Lowes and Associated Charities, Councillor Mrs N Bacon be appointed to serve on the Audit Committee, and that a representative to serve externally on Lichfield Arts be left in abeyance.*

73 GUILDROOM HIRE – LICHFIELD ROTARY CLUB/STROKE AWARENESS, MAY 2018

Members considered a request from Lichfield Rotary Club to cover the cost of room hire for their annual stroke awareness day.

RESOLVED: That a grant of £150 be awarded from the City Council's Grant Aid/Partnership budget to cover the cost of hiring the Guildroom for the Lichfield Rotary club/ Stroke association event on 5 May 2018.

74 LICHFIELD CITY NEIGHBOURHOOD PLAN (LCNP)

Members considered the Town Clerk's report on the Neighbourhood Plan. The recommended alterations to the Neighbourhood Plan have been made and will be put to LDC Cabinet on 5 December 2017. Subject to approval a referendum will be held in early 2018.

RESOLVED: That the Neighbourhood Plan update be noted.

75 FINANCIAL PROGRESS REPORT – 1 APRIL TO 30 SEPTEMBER 2017

Members considered the financial progress report 1 April – 30 September 2017.

RESOLVED: That the financial progress report be noted.

76 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed in Agenda Appendix 3 for the periods 1 September 2017 to 30 September 2017 in the sum of £92,934.84 General Account, and £797.29 Imprest Account.

77 EXCLUSION OF THE PRESS AND PUBLIC

To Resolve: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.

78 STAFFING COMMITTEE

Members considered the minutes and recommendations of the Staffing Committee meeting held on 2 November 2017 (Agenda Appendix 4).

RESOLVED: That the Minutes and Recommendations of the Staffing Committee meeting held on 2 November 2017 be adopted.

79 APPOINTMENT OF DEPUTY TOWN CLERK

Members considered the minutes of the meetings of the Interview Panel appointed by the Staffing Committee to appoint a new Deputy Town Clerk (Agenda Appendix 5 and 6).

RESOLVED:

a) To receive the Minutes of the meeting of the Interview Panel appointed by the Staffing Committee held on Tuesday 8 November 2017.

b) To receive the Minutes of the meeting of the Interview Panel appointed by the Staffing Committee held on 22 November 2017.

80 APPOINTMENT OF CIVIC OFFICER

Members considered the Town Clerk's report on the current Civic Officer vacancy.

RESOLVED: That delegated authority be given to the Staffing Committee to agree the processes and delegations necessary for the recruitment of a new Civic Officer to Lichfield City Council.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 6.55 PM

MAYOR