

For Council: 30 September 2025 APPENDIX 3
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Lichfield City Council

**Minutes of the Meeting of the Climate Change and Biodiversity Committee held via Zoom
on Thursday 25 September 2025 at 6.00pm**

PRESENT: Councillors J Blackman (Chair), A Huges, A Lax, and A Rushton

APOLOGIES: Councillors R Harvey-Coggins and E. Strain

10. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None.

11. MINUTES AND MATTERS ARISING

RESOLVED: That the minutes of the meeting held on 26 June 2025 be confirmed as a correct record [minutes adopted by council on 23 July 2025].

12. UPDATES TO COMMITTEE PRIORITIES

Members considered the Deputy Town Clerk's agenda report detailing progress on identified priorities since the previous meeting:

1. Habitat Havens

The Deputy Town Clerk updated Members on the winners of the 'Bug Hotels' competition. It was agreed that the Mayor /Deputy Mayor visit the winners to present prizes and Committee Members would visit all the entrants and present them with Poppy seeds.

RESOLVED: That the Deputy Town Clerk arrange mutually convenient dates for the Mayor/Deputy Mayor to visit the winning entrants and committee Members to visit the remaining entrants.

2. Carbon Literacy Certification

Councillor A Rushton's submitted a written report on the content of the Carbon Literacy course attended to Members immediately prior to the meeting. Due to the timings Members had not seen the report and therefore agreed to defer any further action until the next meeting.

RESOLVED: That Members consider Councillor A Rushton's report on the outcomes of the Carbon Literacy Course attended at the next meeting of the Climate Change and Biodiversity Committee.

13. ENVIRONMENTAL SOCIAL GOVERNANCE (ESG) POLICY

Members had not yet considered the information previously circulated by the Deputy Town Clerk from LDC's website. Members agreed that as a Parish authority LCC should make its best endeavours to work with LDC wherever possible, as appropriate for a Parish Council.

Members to consider the information available on LDC's website and submit comments to the Deputy Town Clerk for collation in order to discuss and agree a draft statement on LCC's Carbon Footprint at the next meeting.

RESOLVED: That Members submit comments to the Deputy Town Clerk for collation and discussion at the next meeting of the Climate Change and Biodiversity Committee in order to prepare a statement on LCC's carbon footprint for approval by Council.

14. FAIRTRADE STATUS

Members considered Councillor H Ashton's verbal update regarding the progress which has been made on Fairtrade. To date a new website has been created, a constituted steering committee established and a Fairtrade event was held on 23 September. Members commended the Fairtrade committee for making such swift progress.

Cllr H Ashton concluded that there was a great deal of support for Fairtrade in Lichfield from the public and the Dean of the Cathedral is now a patron. In the New Year, the Fairtrade committee's intention is to involve local schools and other organisations.

Councillor J Blackman requested that stall holders on all markets (particularly the Vegan Market) be made aware of Lichfield's Fairtrade status and be invited to show their support. In addition Councillor J Blackman asked that the Fairtrade events be a regular Agenda item in order that the committee be kept informed and offer support where appropriate.

RESOLVED That the update be noted.

15. ACTION PLAN AND UPDATES

Members noted the update to the action plan.

RESOLVED: That the updated action plan be noted.

16. DATE AND TIME OF NEXT MEETING

The Deputy Town Clerk to circulate possible dates via email for the next meeting on Zoom in early 2026.

17. ANY OTHER BUSINESS

Councillor A Lax informed Members of problems with fishing on Stowe Pool, mindful that this is not LCC land and a request was made that dual hatted Members support LDC to resolve these issues.

Councillor J Balckman suggested working in collaboration with LDC to install floating habitat havens on Stowe Pool and that he would research the costs involved before the next meeting.

Councillor J Blackman noted that it has been a year since LCC carbon emissions were measured, noting that measuring was now more efficient. Councillor J Blackman agreed to undertake the survey again to see if LCC'S base line for carbon emissions had decreased.

Councillor A Lax and A Hughes commended the committee for the successful initiatives that had been carried out to date including Habitat Havens and the re-establishment of Fairtrade and asked that all Councillors be invited to bring forward further ideas to the committee.

**THERE BEING NO FURTHER BUSINESS
THE CHAIR DECLARED THE MEETING CLOSED AT 6.37pm**

ACTION PLAN

Version 8 Updated 25.09.25

ACTION	ACTIONED BY	COMMENTS	TIMESCALE
Habitat Havens	Deputy Town Clerk Members.	- Members noted the Bug Hotel competition winners. - The Mayor/Deputy Mayor to visit winners to present prizes - Members of the Committee visit all entrants to commend their efforts	DTC to circulate a schedule of visits to Members before October half term.
Carbon Literacy Certification	Cllr A Rushton	Members consider Cllr A Rushton's report in preparation to draft a statement.	Before next meeting in 2026
ESG Policy	Deputy Town Clerk Members.	- Members to consider the information previously circulated by the Deputy Town Clerk - Members to forward comments to DTC for collation.	Before next meeting in 2026
Fairtrade Status	Cllr H Ashton.	Members noted Cllr H Ashton's verbal update as to progress made regarding Fairtrade.	Fairtrade events to remain a regular Agenda item.