

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 18 April 2016 at 6.30 pm

PRESENT: Councillors A Smith (Mayor), Mrs J Allsopp, R Awty, Mrs N Bacon, Mrs D Baker, Mrs G Boyle, J Brooks, B Cocksey, D Dundas, I Eadie, C Greatorex, Mrs J Greaves, P Hitchman, D Leytham, Miss J Marks, T Matthews, B McMullan, D Smedley, C Spruce, M Thompson, Mrs L Warfield, M Warfield and R Yardley.

APOLOGIES: Councillors B Bacon, Mrs J Eagland, Mrs S James, P Ray and A Thompson.

115 MAYOR'S ANNOUNCEMENTS

The Mayor reported on a number of civic and other engagements he had attended including the Easter Sunday Service at Lichfield Cathedral; Entertainment and Tea for the over 70's at Curborough Community Centre on 5 April; and the final Mayor and Sheriff's charity event of the civic year, held at the Guildhall on Saturday 16 April. The Mayor also thanked Members of the Council for their support during his year in Office.

116 DECLARATIONS OF INTEREST

None

117 COUNCIL MINUTES

RESOLVED: *That the Minutes of the meeting of the City Council held on 7 March 2016 (Nos 101-114), be confirmed as a correct record.*

118 PLANNING COMMITTEE

RESOLVED: *That the Minutes of the Planning Committee meetings held on 17 February 2016 and 10 March 2016 (Nos 79-87) be received.*

119 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes and recommendations of the Johnson Birthplace Advisory Committee Meeting held on 17 March 2016 be adopted, including the Museum Forward Plan 2016-19.*

120 AUDIT COMMITTEE

RESOLVED: *1. That the Minutes and recommendations of the Audit Committee meeting held on 23 March 2016, be approved.*

2. That the Report and recommendations of the Internal Auditor for the year ending 31 March 2016, as circulated with the agenda, be adopted.

121 OFFICERS' REPORT

Councillor Mrs D Baker commended officers for a thorough and informative report, noting in particular the contribution made by Sarah Wallace as Civic Officer to the many civic events that had recently taken place, the Erasmus+ project facilitated through the City Council's Twinning Officer, Gabriele Lasch-Burden, and the positive response of the public to the new solar lamp post erected on Tamworth Road.

RESOLVED: *That the report be noted.*

122 DONEGAL HOUSE SECOND FLOOR OFFICES

Members considered an agenda report proposing that two vacant offices on the 2nd floor of Donegal House be offered for let for appropriate business use.

RESOLVED: *That the Town Clerk be authorised to appoint a local commercial property agent to manage the letting of two vacant offices located on the 2nd floor of Donegal House for appropriate business use; and that the initial term of any letting agreement be discussed with the appointed property agent.*

123 REPAIR AND RENOVATION PROGRAMME 2016/17

The Council considered a report detailing the scheduled Repair and Renovation programme for 2016/17.

RESOLVED: *That the report be noted.*

124 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed for the period 1 February 2016 to 29 February 2016 in the sum of £67,138.19 General Account, and £704.61 Imprest Account.*

125 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: *That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the press and public be excluded from the meeting.*

126 INTERNET BASED ELECTRONIC PAYMENTS

The Council considered the Town Clerk's confidential report relating to payments made to the Council via the internet.

RESOLVED: *That the recommendations contained in the Town Clerk's confidential report be adopted.*

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.10 PM**

MAYOR